



**IHE Delft Institute for Water Education**, the world's largest international graduate water education facility, works to strengthen water sector capacity to contribute to **a world free of poverty and injustice, in which people manage their water and environmental resources sustainably and equitably.**

More than 120 of IHE Delft's 200 staff members are academics from **all over the world**. About 250 guest lecturers from global academia and industry contribute

to the Institute's educational programmes. Each year, 750 international professionals, including about 200 MSc students, attend courses at IHE Delft. Our working language is English, and we promote a **healthy work-life balance** through measures that include support to staff who want to work part of their time from home.

IHE Delft is a unique knowledge institute in the Dutch research and educational landscape that combines **excellence** in education and research with work to advance global sustainable development. **Partnerships** are integral to achieving this mission: The Institute works closely with universities, government agencies, NGOs, and private sector institutions in the Netherlands and around the world. Through research, education and institutional strengthening, Institute staff make a **tangible contribution towards all Sustainable Development Goals (SDGs) in which water is key.**

The **Communication Office** is crucial in enhancing the Institute's profile both internally and externally and in achieving its advocacy and student acquisition targets. Our policy is one of openness and cooperation with all our partners and other audiences. New technology involving social media applications, web and audio-visual productions are central to this policy, as well as more traditional functions such as producing brochures, infographics and advisory tasks. The Communication Office also assists the Rectorate of the Institute in communicating decisions internally and strategic information. A motivated and enthusiastic team is important and all members are expected to help out whenever needed. The Communication Office seeks a:

## Intern Communication Office

### We offer

We offer you a dynamic international and professional working environment, with a challenging opportunity for hands-on experience. You will join IHE Delft's dynamic multicultural Communication Office team and support in a wide variety of tasks, including creating website content, social media posts and materials to engage our diverse alumni community and attract students to our programmes. In addition, our portfolio includes internal communication, so you will gain insights in a comprehensive range of communication activities.

### Requirements

- You will need to be at least in the third or final year in your (undergraduate) degree programme or pursuing a master's degree in the field of (science/international) communication (management), marketing, international relations, social science or a related field;
- You are comfortable working in an international environment;
- You are a good writer who is social media savvy;

- You are able to communicate effectively in English, and have some prior experience writing articles and/or other communication material;
- Design, film and photo editing skills are assets.

### Conditions

You must be a student registered in an education program in Europe, and the internship must be a mandatory part of your study. This internship position is for at least a period of 5 - 6 months (according to the guidelines of the necessary study requirements). We provide a monthly remuneration of euro €300,- gross per month based on 38 hours per week.

### Information and application

Additional information about the vacancy can be obtained from Laura Kwak (E: [l.kwak@un-ihe.org](mailto:l.kwak@un-ihe.org) T: +31 15 215 1710).

Applications (in English) including curriculum vitae, motivation letter and portfolio can be sent to IHE Delft, (as one PDF file with your family name as the filename), attn. Human Resource Management (E: [recruitment@un-ihe.org](mailto:recruitment@un-ihe.org) ), PO Box 3015, 2601 DA Delft, The Netherlands, stating vacancy-number **21-CO-02**. We will be looking at applications as they come in, and will close the vacancy when we have found someone suitable.

*Successful candidates will have to pay for their own travel to the Netherlands and accommodation. For information about doing an internship in the Netherlands please visit: <https://www.studyinholland.nl/dutch-education/doing-an-internship>*

*By submitting your application for the vacancy of Intern Communication Office, you agree with the privacy statement below:*

*The personal data you share through your application file and other means will only be used by IHE Delft for the purpose of the recruitment and selection process in order to evaluate your suitability for the vacancy for which you have applied, as well as for communication purposes related to the vacancy. IHE Delft will process your personal details in accordance with the EU General Data Protection Regulation of 25 May 2018. For more information we refer you to the privacy statement of IHE Delft: <https://www.un-ihe.org/privacy-statement> Without your prior consent or other legal basis, no information will be shared with third parties. For further questions please contact our Data Protection Officer at [dpo@un-ihe.org](mailto:dpo@un-ihe.org) .*

*Reactions from staffing agencies and other 3rd parties are not appreciated.*