



ROTARY SCHOLARSHIP FOR WATER AND SANITATION AT IHE DELFT – THE NETHERLANDS APPLICATION TOOLKIT 2020-2022

This toolkit contains the following materials related to Rotary’s scholarship for water and sanitation professionals:

- Overview of the scholarship
- Scholarship candidate application
- Rotary club/district application

To apply, the completed toolkit must be submitted by e-mail to rotary.ihescholarship@gmail.com by the sponsor Rotary club or district.

OVERVIEW

The strategic partnership between The Rotary Foundation (TRF) and IHE Institute for Water Education aims to tackle the world’s water and sanitation crisis by increasing the number of trained professionals to devise, plan, and implement solutions in developing and emerging countries. Through this partnership, a limited number of scholarships are awarded annually for graduate students at IHE’s Delft campus in the Netherlands. These scholarships are designed to promote long-term productive relationships between Rotarians and highly skilled water and sanitation professionals in their communities.

Rotarians, in applicants’ home country, interview and select from local candidates who have already been admitted to one of IHE Delft’s eligible 18-month Master of Science (MSc) degree programmes. Sponsor Rotarians maintain contact with the scholar throughout his or her studies. After completion of the program, the scholar and sponsor Rotarians partner on a water-related activity in the scholar’s home country. Rotarians in the Netherlands involve the scholars in local cultural and Rotary-related events during their academic program.

The financing of the successful candidates will be managed through Rotary’s Global Grant process.

ABOUT ROTARY

Rotary is an international organization of business, professional, and community leaders who provide humanitarian service and help to build goodwill and peace in the world. In 34,000-plus Rotary clubs, 1.2 million members volunteer their expertise, time, and funds to support local and international service projects. Find out more at <https://www.rotary.org/>.

ABOUT IHE DELFT

[IHE Delft Institute for Water Education](#) is the largest international postgraduate water education institution in the world and the only institution within the United Nations system to confer accredited Master of Science degrees and promote doctoral degrees.

ABOUT ROTARY SCHOLARS

Recipients of this scholarship will benefit from the support they receive through regular contact with sponsor Rotarians from their home country and the opportunity to interact with Rotarians in the Netherlands. And Rotary alumni constitute an extensive network of Rotary scholarship recipients and Rotarians worldwide. Becoming involved with a local Rotary club and the alumni association allows scholars to stay connected to Rotary’s global community and resources.

KEY CONSIDERATIONS

Students admitted to IHE Delft initiate contact with Rotary clubs in their home communities. Rotarians who are aware of water and sanitation professionals seeking to advance their career skills should encourage them to first apply to IHE Delft; they must first be admitted there in order to apply for this scholarship.

[Qualified](#) clubs and districts that are located near the scholarship candidate's workplace or residence are encouraged to apply.

The three eligible Master of Science programs are the Delft-based programs in [Urban Water and Sanitation](#) , [Water Management and Governance](#) , [Water Science and Engineering](#) . Joint programs are not eligible. Students must return to their home country after completing their academic program.

Scholars are selected in a competitive process, based on their ability to have a significant, positive impact on global water and sanitation issues during their career. Successful applicants will have a strong academic background, significant and relevant professional experience, and demonstrated leadership in the community.

MINIMUM PARTICIPATION REQUIREMENTS

Rotary seeks scholars who wish to use their expertise to improve the lives of others in their own communities and around the world. Scholars will be expected to maintain good academic performance and participate in the following activities:

- Provide a monthly update on the educational program and their cultural experiences to Rotarian sponsors in their home country.
- Give at least one presentation at a Rotary club or district event in the Netherlands.
- Give at least one presentation at a Rotary district conference in their home country.
- After returning to their home country, work with Rotarian sponsors on an activity to make a positive impact on water and sanitation in their home community.

Note: Rotarians, spouses or lineal descendants of Rotarians, or employees of a club, district, or other Rotary entity are not eligible to apply.

THE APPLICATION PROCESS

1. Students admitted to IHE's Delft eligible programs seek in their home country the sponsorship of their local Rotary club and Rotary District by completing the scholarship candidate portion of the application and sending it to the potential sponsor.
2. Rotarians from the local Rotary Club interview the scholarship candidate and decide whether to sponsor him or her through a Global Grant.
3. The local Rotary Club and the scholar are anticipated to financially contribute to the Global Grant together at least \$ 3,000 and to secure DDF-funds in their district of at least \$ 5,000,-. Total cost of each scholarship is \$ 60,000,-. The Dutch Government funds \$ 10,000.- , this leaves \$ 50,000 to be funded via this Global Grant application.
4. The sponsor completes the Rotary club/district portion of the application and submits it to rotary.ihescholarship@gmail.com, no later than 15 April 2020, together with the student's resume and the IHE Delft admission letter. Any nomination forms submitted after this date will not be considered.
5. The Rotary/IHE Delft committee then reviews the nomination and decides whether it is willing to support the Global Grant for a scholarship at IHE Delft. Focus of the review is the demonstration of the candidate to have the potential to make a significant, positive impact on global water and sanitation issues during their career. Furthermore, the track record of the local sponsoring Rotary Club in WASH-projects and the plans for the IHE Delft-student upon return to his/her country will be taken into consideration as well.
6. In case of a successful nomination, a Global Grant application will be initiated to fund the scholarship. The Rotary/IHE Delft committee will assign a host Rotary Club in the Netherlands and will assist in funding and completion of the Global Grant. More info on Global Grant applications can be found on: <https://my.rotary.org/en/take-action/apply-grants/global-grants> .
7. The scholar submits a progress report after the scholar's first year of the program and a final report when the scholar completes the academic program.

SCHOLARSHIP CANDIDATE APPLICATION

APPLICATION INSTRUCTIONS

1. Obtain admission to a Delft-based specialization in one of the following IHE Delft Master of Science programmes (joint programs are not eligible): [Urban Water and Sanitation](#) , [Water Management and Governance](#) , [Water Science and Engineering](#) .
2. Deadline of application for admission IHE Delft master programme: 1 April 2020.
3. Use [Club Finder](#) on Rotary’s website to find the Rotary club or district nearest to where you live or work. Please note that unfortunately we cannot accept applications from applicants from countries where Rotary is not established.
4. Choose the Rotary club or district to which you will send your application.
5. Contact the Rotarians and ask to attend one of their club meetings. Some Rotarians may not be familiar with this scholarship. If that is the case, it is your job to inform them of Rotary’s strategic partnership with IHE Delft and to interest them in acting as your scholarship sponsor. Key information to highlight:
 - a. IHE Delft is the largest water education facility in the world, and the only institution in the UN system authorized to confer accredited Master of Science degrees.
 - b. As a highly skilled professional, you will be a valuable resource to the club or district for potential service projects involving water and sanitation.
6. Complete the scholar candidate portion of the application below and submit it to your local Rotary club or district, along with the following items:
 - a. Copy of your current résumé or curriculum vitae
 - b. Copy of your admittance letter from IHE Delft
7. If the Rotarians decide to sponsor your scholarship, ask them to complete the Rotary club/district portion of the application and submit it by email to rotary.ihescholarship@gmail.com, together with the your resume and the IHE Delft admission letter, no later than **15 April 2020**.

Note: The application must be completed electronically or typed, not handwritten.

PERSONAL INFORMATION

Family name: _____ First name: _____

Gender: Male Female

Permanent address _____ State/Province: _____

Country: _____ Postal Code: _____

E-mail: _____

Primary phone: _____ Secondary phone: _____

Country of citizenship: _____

EMERGENCY CONTACT INFORMATION

Family name: _____ First name: _____

Relationship: _____

Permanent address: _____ State/Province: _____

Country: _____ Postal Code: _____

E-mail: _____

Primary phone: _____ Secondary phone: _____

Country of citizenship: _____

PRIOR EDUCATION

Most recently attended: _____
Name of institution: _____
Degree received: _____
Place of study: _____
Field of study: _____
Previously attended: _____
Name of institution: _____
Degree received: _____
Place of study: _____
Field of study: _____

SCHOLARSHIP INFORMATION

Matriculating educational institution: _____
City: _____
Country: _____
Language of instruction: _____
Website: _____
Academic program: _____
academic program start date: _____
academic program end date: _____

PROGRAM DETAILS

Name of Institution: IHE Delft Institute for Water Education

Master of Science programme in:

- [Urban Water and Sanitation](#)
- [Water Management and Governance](#)
- [Water Science and Engineering](#)

Program start date: _____ Anticipated graduation date: _____

CANDIDATE ESSAY QUESTIONS.

Please answer all questions (100-300 words per question).

Essay Question 1: Rotary's motto is Service Above Self. In what ways have you served your community? Please explain all active leadership roles.

Essay Question 2: List the classes you plan to take and provide any relevant links to information about the program.

Essay Question 3: How does your educational, professional, or volunteer experience align with Rotary's goals in the Water and Sanitation area of focus?

Essay Question 4: What are your plans immediately after the scholarship period?

Essay Question 5: How do your long-term professional goals align with Rotary's goals in the Water and Sanitation area of focus?

Essay Question 6: How will your IHE Delft Institute for Water Education program and future career help you to address these issues?

Essay Question 7: Once you have completed the IHE Delft Institute for Water Education program, how will you collaborate with local Rotarians to address water and sanitation issues in your community? Please include details about the post-graduate project that you will carry out with your sponsor.

Essay Question 8: As a water and sanitation professional, how will your future work contribute to Rotary's mission and values?

AGREEMENT

Should it be offered, I accept the scholarship granted by The Rotary Foundation (TRF) for study during the predetermined academic year(s) at IHE Delft. In accepting this scholarship, I confirm and agree to the following:

1. I am not: (1) a Rotarian; (2) an employee of a club, district, or other Rotary entity, or of Rotary International; (3) the spouse, a lineal descendant (child or grandchild by blood or stepchild, legally adopted or not), the spouse of a lineal descendant, or an ancestor (parent or grandparent by blood) of any person in the foregoing two categories.
2. My scholarship is provided for direct enrolment at IHE Delft, and my award funding is intended to defray my expenses only during my scholarship period as approved by TRF. No other person's expenses, either directly or indirectly, will be covered by my award funding.
3. I will participate in and complete the required activities as outlined in this application and in the terms and conditions for this scholarship.
4. I cannot defer or postpone studies once the scholarship study period has begun.
5. The duration of this scholarship is for consecutive terms within the approved scholarship period at IHE Delft.
6. This scholarship is only for a Delft-based specialization leading to a Master of Science degree in [Urban Water and Sanitation](#) , [Water Management and Governance](#) , [Water Science and Engineering](#).
7. I will keep my sponsor club and TRF advised of my current mailing address, phone number, and email address before and during my study period.
8. I will submit a progress report to Rotary Foundation International within 12 months of the beginning of my academic program and will work with my Rotarian sponsors to submit a final report within 24 months of the beginning of my academic program.
9. I will exercise good judgment in expressing opinions regarding controversial, political, racial, or religious issues. In addition, I will abide by the laws of the Netherlands.
10. I meet the medical requirements for international travel and all activities during the scholarship period.
11. I understand and agree to the following:
 - a. I am solely responsible for my actions and property while participating in and traveling in relation to this scholarship.
 - b. While participating in this scholarship, I may be involved in or have exposure to some conditions or activities including disease, injury, illness, inadequate and unsafe public infrastructure, unsafe transportation, hazardous work conditions, strenuous physical activity, inclement weather, political unrest, cultural misunderstandings, issues resulting from noncompliance with local laws, physical injury or harm, crime and fraud. I understand and assume all risks involved with this scholarship.
 - c. If I, because of serious illness or injury, am unable to complete the terms of this agreement and must withdraw from the program, Rotary International/TRF (RI/TRF) shall not assume any additional costs, including the cost of any medical care or treatment, now or in the future.
 - d. I am solely responsible for any and all costs and damages for any illness, injury, or other loss (including loss of consortium and emotional loss) incurred or suffered participating in, traveling to or from scholarship activity, or otherwise related to the provision of the scholarship.
12. I agree to refrain from engaging in activities that could unnecessarily endanger or threaten my health, safety, or well-being or that of other participants. Such activities would include, but not be limited to, skydiving, bungee jumping, extreme sports, and operating heavy machinery.
13. I release Rotary International and TRF, including their directors, trustees, officers, committees, employees, agents, associate foundations, and representatives (collectively "RI/TRF"), from any liability, responsibility, and obligation, either financial or otherwise, beyond providing this scholarship, and I am responsible for all costs not covered by the scholarship. I agree to defend, indemnify, and hold harmless RI/TRF from and against all claims (including, without limitation, claims for bodily injury or property damage), demands, actions, damages, losses, costs, liabilities, fines, expenses (including reasonable attorney's fees and other legal expenses), awards, and judgments asserted against or recovered from RI/TRF arising out of any act, conduct, omission, negligence, misconduct, unlawful acts, or violations of any of the terms and conditions that apply to this scholarship. The foregoing includes, without limitation, injury or damage to the person or property of RI/TRF or any third party, whether or not subject to any policy of insurance.

14. All matters concerning transportation arrangements, language training, insurance, housing, passports, visas, inoculations, and financial readiness are not the responsibility of any individual Rotarian, Rotary club or district, RI, or TRF. I understand that RI/TRF may not provide any type of insurance to scholars.
15. Any actions of mine that result in the following situations will be properly construed as sufficient grounds for revocation of my scholarship: (a) failure to keep my sponsor club or district advised of my current mailing address, phone number, and email address at all times; (b) failure to maintain good academic standing pursuant to university standards throughout the scholarship period; (c) evidence of misconduct; (d) failure to submit reports on time; (e) change in course of study or program without approval of IHE Delft and Rotary (via rotary.ihescholarship@gmail.com); (f) withdrawal from the institution, course of study, or program of training before the term of the award expires; (g) failure to participate in the required activities as outlined in this application and in the terms and conditions for this scholarship; (h) failure to adequately fulfil the terms and conditions of this agreement, or other TRF policies; and (i) any contingency preventing me from fulfilling all the obligations of the scholarship.
16. If I terminate my scholarship, or if my scholarship is terminated by TRF, I forfeit all rights to any additional TRF funding. Additionally, in the event of termination, I shall be responsible for my own return transportation home and shall refund all funds received, including any interest earned.
17. The Rotary scholarship is intended to cover the full costs of an 18-month MSc-program at IHE Delft, currently estimated around \$50,000. The scholarship cannot be combined with any other scholarship program or funds and could be revoked if this would turn out to be the case. In case an additional sponsor is found during the programme, this should be reported to Rotary, who may decide to revoke (partial) fellowship payments.
18. TRF may share my name and contact details with other scholars and Rotary districts upon request. Unless I indicate otherwise in writing, by submitting photos in connection with any report, I hereby grant to RI and TRF the worldwide right to publish and use the photos, including but not limited to, in RI and TRF publications, advertisements, and websites, and on social media channels, and to license use to others, including but not limited to, media outlets and RI's partners and through RI's online image database, for the purposes of promoting Rotary. By submitting the photos, I represent and warrant that all persons appearing in the photos have given me their unrestricted written consent to use their likeness and to license use to third parties.
19. I confirm that after I have finished my studies at IHE Delft I will return to my home country to work in the field of Sanitation and I will stay in close contact with Rotary.

Only the laws of the State of Illinois, USA, without reference to its conflicts of laws principles, shall govern all matters arising out of or relating to this agreement, including, without limitation, its interpretation, construction, performance, and enforcement. Any legal action arising out of or relating to this agreement must be brought in either the Circuit Court of Cook County, Illinois, USA, or the federal District Court for the Northern District of Illinois. I consent to the exclusive jurisdiction of these courts and their respective appellate courts for the purpose of such actions. Nothing herein prohibits a party that obtains a judgment in either of the designated courts from enforcing the judgment in any other court. Notwithstanding the foregoing, TRF may also bring legal action against me in any court with jurisdiction over me.

Name (please print): _____

Date: _____

ROTARY CLUB / DISTRICT APPLICATION

APPLICATION INSTRUCTIONS

1. Review the scholarship candidate responses included above.
2. Complete the Rotary club/district portion of the application below.
8. Apply for the scholarship submitting fully completed form by email to rotary.ihescholarship@gmail.com, no later than 15 April 2020, together with the student's resume and the IHE Delft admission letter. Any nomination forms submitted after this date will not be considered.

Note: The application must be completed electronically or typed, not handwritten.

PRIMARY SPONSOR

Primary sponsor for this scholarship (check one): Club District

Club name: _____

Club ID number: _____

District: _____ Country: _____

Please confirm the status of your District is "Qualified" by The Rotary Foundation: YES NO

Please confirm your club does not have any outstanding Global Grant reports up to 01/07/2020: YES NO

PRIMARY CONTACT

Name: _____

Member ID: _____

DETAILS OFF TWO ADDITIONAL COMMITTEE MEMBERS FROM THE SAME CLUB AS THE PRIMARY CONTACT.

THIS IS ALSO A ROTARY FOUNDATION GLOBAL GRANT REQUIREMENT.

Name: _____

Member ID: _____

Name: _____

Member ID: _____

Does any of the committee members have potential conflicts of interest? YES NO

The amount for the scholarship is around \$ 60,000 and covers the following elements:

Tuition fee	34,960	(of which 10,000 is funded by the Dutch government)
Permit/Legal fee	200	
Insurance	860	
Allowance (regular)	20,400	
Allowance (personal)	340	
International travel	2,270	
Research costs	970	
Total amount	60,000	

The following contributions are looked for:

Sponsoring club and student together at least: \$ 3,000.-

Sponsoring District: District Designated Fund (DDF), at least: \$ 5,000.-

Please indicate what contribution you expect to be able to contribute

Sponsoring club and student together: _____ US\$

District Designated Fund (DDF): _____ US\$

SCHOLARSHIP CANDIDATE

Family name: _____ First name: _____

Is the candidate a member of your community? YES NO

Did the Rotary club/district interview this candidate in person? YES NO

If not, explain why not and indicate whether the candidate was interviewed by phone or other means.

SUPPORTING CLUB or DISTRICT ESSAY QUESTIONS.

Essay Question 1: Describe your selection process. Why was this candidate selected?

Essay Question 2: Describe your club or district's interest in water and sanitation issues in your community.

Essay Question 3: What types of water and sanitation projects have you implemented in the past, and have any of those projects been funded by Rotary Foundation grants? If this Scholarship application will be your first water and sanitation project, what motivated you to take this on?

Essay Question 4: Describe the plans you've made with the candidate to collaborate on a project once the scholar returns home from IHE Delft Institute for Water Education. How will you leverage the scholar's education at IHE Delft Institute for Water Education to contribute to local Rotary water projects?

Essay Question 5: Describe your plans for communicating and working with the scholar. Who will be responsible for communicating with the scholar? How frequently will you be in touch with the scholar?

Essay Question 6: Will your club and/or district make a financial contribution to the costs of the scholarship. Please indicate the amount your club and/or district will contribute. (suggested amount: \$ 3,000.- per Rotary Club and \$ 5,000.- District Designated Fund (DDF) per Rotary District). In case you are unable to make a financial contribution, please state the reasons for this.

Please submit this form by email to rotary.ihescholarship@gmail.com, together with the candidate's resume and the IHE Delft admission letter, no later than **15 April 2020**.